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## WhatsApp – Using on a Desktop

- WhatsApp Web can be used on a Mac or Windows computer but first. you need to have downloaded and registered WhatsApp on your smart device (See Factsheet – WhatsApp – Using on Apple Devices).
- 2. Open any internet browser on your computer and type <u>https://web.whatsapp.com</u>. This **QR code** will appear on your screen



3. On your smart phone or device go to **Settings** in WhatsApp and click on **WhatsApp Web/Desktop**. Scan the **QR code** from the computer.



4. Hold the Camera screen over the QR code over the computer screen.





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- 5. Once you have scanned the website's **QR code** on your phone or device you will see the WhatsApp window that mirrors your phone or device. All of your contacts will appear here.
- 6. To send **Messages**, tap on the contact from the list. After you have selected a contact you can start typing in the right-hand chat box.



7. To Log out from all devices go to Settings in WhatsApp on your phone or device and then click on WhatsApp Web/Desktop and tap on Log out from all devices.



